

**BOARD OF DIRECTORS
CALLAYOMI COUNTY WATER DISTRICT**

OFFICIAL MEETING MINUTES REGULAR MEETING: February 15, 2024
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- A. CALL TO ORDER:** *at 4:03 by President Velarde.*
- B. ROLL CALL:**
*Directors Present - Velarde, Dessel, Giacomini, Cordova
Directors Absent - Hopkins
Staff Present – GM Fiora, Meri Schlink, Jasmin Feliciano
Public Present - None*
- C. JANUARY 18, 2024, MINUTES:** *Approved. Motion: Director Giacomini / Second: Director Cordova. Vote: 4 Ayes, 0 Nays, 1 Absent.*
- D. JANUARY 2024 FINANCIALS:** *Approved. Motion: Director Cordova / Second: Director Giacomini. Vote: 4 Ayes, 0 Nays, 1 Absent.*
- E. PUBLIC INPUT:** *None.*
- F. MANAGERS REPORT:** *GM Fiora provided a written report on January Production, Santana Well Project updates, Rabbit Hill Vegetation Cleanup, and cathodic protection for the tanks. A verbal incident report on a recent theft was added. After discussion, the report was approved. Motion: Director Giacomini / Second: Vice President Dessel. Vote: 4 Ayes, 0 Nays, 1 Absent.*
- G. OLD BUSINESS:**
- 1. Policy #14100-Attendance at Meetings:** *Review of proposed policy noted missing sections in the Government Code reference and questions regarding a Brown Act reference of 20%, which Staff were to research for further discussion at the next meeting. Tabled for further research.*
 - 2. Policy #13505- Health & Welfare Benefits:** *During discussion, Director Giacomini asked for clarification on whether Directors are offered/covered by the District’s medical or Workers’ Compensation insurance. Staff had consulted the medical insurance broker, who confirmed the policy’s minimum of 20 hours/week for medical coverage and will research Workers’ Compensation coverage for next meeting. The motion was then approved. Motion: Director Cordova / Second: Director Giacomini. Vote: 4 Ayes, 0 Nays, 1 Absent.*
 - 3. Policy #14215-Brown Act Compliance:** *Review of proposed policy noted two spelling errors and a request to clarify that section 14215.4.3 is also an example of serial communications. Approved as amended. Motion: Director Giacomini / Second: Vice President Dessel. Vote: 4 Ayes, 0 Nays, 1 Absent.*
- H. NEW BUSINESS:**
- 1. Resolution #2024-01 Accepting the Improvements Constructed with the Big Canyon Road Well Project and Authorizing the District Engineer to File the Notice of Completion:** *Tabled for financial review of close-out numbers.*
 - 2. Policy #13499-Reimbursements:** *During discussion, Director Cordova inquired about cell phone use liability/limits. Staff was requested to add cell phone use Policy review and*

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reimbursement eligibility of office staff to the next meeting's agenda. The motion was then approved. Motion: Director Giacomini / Second: Vice President Dessel. Vote: 4 Ayes, 0 Nays, 1 Absent.

I. ITEMS NOT APPEARING ON THE POSTED AGENDA: *None.*

J. ANNOUNCEMENTS:

1. Next Regular Meeting March 21, 2024

K. ADJOURNMENT: *at 5:21 by President Velarde.*

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Approved: March 21, 2024

Attest: Meri Schlink, Secretary of the Board