

**A. CALL TO ORDER**

President Dessel called the Regular Meeting of the Board of Directors to order at 4:04 P.M.

**B. ROLL CALL**

Board Members present- Pat Giacomini, Jessica Dessel, Rosemary Cordova, Franklin Velarde.

Board Members absent- Scott Hopkins.

Staff Present- Todd Fiora, Meri Browning, Jasmin Feliciano.

Public Present- None.

**C. APPROVE MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING HELD SEPTEMBER 21<sup>ST</sup>, 2023**

The Board reviewed the Minutes of the Regular Meeting held September 21<sup>st</sup>, 2023. Director Giacomini pointed out a correction needed on item C. line 1 and Item D line 2 both had the wrong months and need to be corrected. The Board approved the Minutes with corrections on a motion by Director Giacomini, seconded by Director Velarde. The motion passed with 4 ayes, 0 nays, 1 absent.

**D. APPROVAL OF SEPTEMBER 2023 FINANCIALS**

The Board reviewed the financials. Meri answered questions from the Board about some of the expenses.

Director Giacomini moved to approve the September financials, seconded by Director Velarde. The motion passed with 4 ayes, 0 nays, 1 absent.

**E. PUBLIC INPUT**

There was none.

**F. APPROVAL OF MANAGERS REPORT**

The Board was provided with a written report prepared by Mr. Fiora. The report included updates on production, the SRF Well Project, the vacant office position, hydrant replacements on Main St. and Armstrong St., and service line replacement on Main St. Director Giacomini moved to approve the General Managers Report, seconded by Director Cordova. The motion passed with 4 ayes, 0 nays, 1 absent.

**G. OLD BUISNESS**

There was none.

**H. NEW BUISNESS**

**1. Consideration to Approve Engagement Letter from Larry Bain, CPA for 2022-2023:**

Director Giacomini moved to approve the Engagement Letter from Larry Bain, CPA for the 2022-2023 Audit, seconded by Director Cordova. The motion passed with 4 ayes, 0 nays, 1 absent.

**2. Consideration to Adopt Policy #12110 Budget Preparation, and Policy #12425 California Public Records Act Response Procedures:**

Director Cordova moved to approve Policy #12110 Budget Preparation, seconded by Director Giacomini. The motion passed with 4 ayes, 0 nays, 1 absent.

Director Cordova moved to approve the Policy #12425 Public Records Act Response Procedures, seconded by Director Giacomini. The motion passed with 4 ayes, 0 nays, 1 absent.

**I. CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA**

There was none.

**J. ANNOUNCEMENTS**

1. The next regular meeting will be held on November 16<sup>th</sup>, 2023, at 4:00 p.m.

**K. ADJOURNMENT**

President Dessel adjourned the meeting at 4:43PM.

Approved: November 16<sup>th</sup>, 2023

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Attest: Meri Schlink, Secretary of the Board